



CHICAGO WOMEN'S DISTRICT GOLF ASSOCIATION

CONSTITUTION

ARTICLE I

This Association shall be known as the Chicago Women's District Golf Association.

ARTICLE II Purpose

The purpose of the Association shall be the advancement of the best interest of women's golf within private golf clubs in the Chicago District.

ARTICLE III Membership

Private golf clubs are eligible for membership by invitation of the Board of Directors of the Association.

For a club to be considered for membership in the Chicago Women's District Golf Association, it must:

1. Be located within a radius of seventy-five miles of Chicago. State and Madison Streets shall be the coordinates.
2. Be established as a private club for at least three years and be a member of the Chicago District Golf Association.
3. Submit a copy of its Constitution and/or Bylaws that govern its operation.
4. Submit a copy of the roster of the current membership of the club.
5. Have facilities suitable and available for team play and tournaments.
6. Agree to host Four-Ball Match Play at least every other year.
7. Agree to host a CWDGA one-day tournament when requested (not sooner than every 7 years).
8. Agree to host our three-day CWDGA Championship Tournament when requested (not sooner than every 10 -15 years).
9. When a Club applies for CWDGA membership they must submit a letter from the Board of Directors stating that the Club is aware of the above requirements and agrees to them.

ARTICLE IV Obligation and Discipline

Section 1. Acceptance of membership in the Association shall bind each member club to abide by all the conditions of the Constitution, Bylaws and Rules of this Association and to accept and enforce all decisions of the Board of Directors.

Section 2. Refusal or neglect of any member club to comply with the Constitution, Bylaws or Rules of the Association or with the decisions of the Board of Directors shall render such member club liable to suspension or expulsion by a two-thirds (2/3) vote of the Board of Directors. However, such a member club shall have been given due notice of the charge or charges proffered against it and an opportunity to be heard in its own defense.

ARTICLE V Dues

The annual dues to be paid by member clubs shall be fixed by the Board of Directors.

ARTICLE VI Officers

Section 1. The officers of this Association shall be a President, Vice President, Secretary, Treasurer, Handicap Chair, Rules Chair, Team Match Chair and Tournament Chair.

Section 2. Powers and Duties:

- a. President** – The President shall preside at all meetings of the Association and of the Board of Directors and in general shall perform the duties incident to her office.
- b. Vice President** – During the absence or inability of the President, the Vice President shall perform the duties of that office. In addition, she shall be responsible for the conduct of the CWDGA Championship Tournament. In general, she shall perform the duties incident to her office.
- c. Secretary** – The Secretary shall send out notices and keep the records of all meetings of the Association and of the Board of Directors. In general, she shall perform the duties incident to her office.
- d. Treasurer** – The Treasurer shall keep full and accurate accounts of all moneys received and shall deposit the same in the name and to the credit of the Association in such a depository as may be designated by the Board of Directors. She shall disburse the same under the direction of the Board of Directors. She shall present at each Annual Meeting of the Association a written report of the finances of the Association and she shall make a like report whenever requested by the Board of Directors. In general, she shall perform the duties incident to her office.
- e. Handicap Chair** – The Handicap Chair shall be responsible for the handicap records of all players eligible to participate in the Association tournaments. She shall assist the Sectional Handicap Chairs, if needed. In general, she shall perform the duties incident to her office.
- f. Rules Chair** – The Rules Chair shall be responsible for keeping the member clubs and tournament participants informed on the Rules of Golf. In general, she shall perform the duties incident to her office.
- g. Team Match Chair** – The Team Match Chair shall be responsible for the conduct of the CWDGA Team Matches. In general, she shall perform the duties incident to her office.
- h. Tournament Chair** – The Tournament Chair shall be responsible for conducting all competitions other than Team Matches and the Championship Tournament. She shall also be responsible for sending out notices of such tournaments and for all records pertaining to them. In general, she shall perform the duties incident to her office.

ARTICLE VII Governance

Section 1. The control and management of the Association and its affairs and property shall be entrusted to a Board of Directors composed of the Officers of the Association, the Directors and the Advisory Committee.

- a.** The Directors include Chairs, Assistant Chairs and Members at Large.
- b.** An Advisory Committee of not more than three (3) members shall consist of Past Presidents of this Association appointed by the President and shall have the full power to vote.
- c.** Members At Large, not more than three (3) per year shall hold positions for one (1) year.
- d.** Not more than two (2) members of any one club shall be eligible for membership on the Board of Directors at any one time; a third candidate from one club for the Board of Directors may be approved on a case-by-case basis but will not be eligible to vote.
- e.** The maximum board membership shall not exceed thirty (30).

Section 2. Forty-five percent (45%) of the members of the Board of Directors shall constitute a quorum at any meeting thereof.

Section 3. Notices of all meetings of the Board of Directors shall be sent to its members at least five (5) days prior to the date of said meeting.

Section 4. The Officers and Directors of the Association shall be elected at the regular Annual Meeting of the Association and hold office for two (2) years or until their respective successors are elected or appointed.

Section 5. The Board of Directors shall have full power and authority to fill vacancies in its membership.

Section 6. All committees shall be appointed by the President with the advice and consent of the other Officers.

Section 7. The Board of Directors shall immediately after the close of each yearly season, procure a compilation report of the books and accounts of the Treasurer and present a written report thereof at the Annual Meeting.

Section 8. The following persons are automatically appointed as honorary members of the Board of Directors, without the rights to vote or to attend meetings of the Board of Directors including:

- a. All past members of the Board of Directors, constituting an Alumni Council, who may be invited to perform such duties as the Board of Directors shall designate.
- b. The current President of the Women's Western Golf Association.

ARTICLE VIII Nominations

Section 1. There shall be a Nominating Committee consisting of a minimum of three (3) people from within the current Board of Directors, selected by the Nominating Chair and approved by the Board. This committee shall nominate CWDGA member candidates for Officers and Directors of the Association. All candidates should be approved by the Board of Directors. The nominations shall be reported to the Secretary of the Association at least fifteen (15) days before the Annual Meeting of the Association. The final slate of Officers and Directors will be voted on by the membership at the Annual meeting.

Section 2. Any ten (10) member clubs of the Association may nominate for Officers and Directors of the Association provided such nominations are made and placed in the hands of the Secretary at least fifteen (15) days before the Annual Meeting.

Section 3. Notice of all nominations shall be sent to all member clubs in the Association at least ten (10) days before the Annual Meeting.

ARTICLE IX Meetings

Section 1. The Board of Directors shall meet on a regular basis throughout the year as determined by the President. Each member of the Board of Directors is expected to attend each meeting, if possible, either in person or remotely. If a member cannot attend a meeting, she will notify the President or Secretary and provide a report for her position, in advance of the meeting. Board members may vote in person, by email or by proxy.

Section 2. The Annual Meeting of the Association shall be held each year in the fall at such time and place as the Board of Directors shall designate.

Section 3. An additional meeting of the Association shall be held each year in the spring at such time and place as the Board of Directors shall designate.

Section 4. Special meetings of the Association may be called by the President at the request of the Board of Directors or of any five (5) member clubs.

Section 5. No meeting of the Association shall be held without ten (10) days' notice in writing to all member clubs of the time and place of such meeting.

Section 6. Each member club shall be entitled to be represented by an unlimited number of its members, but each club shall be entitled to only one (1) vote.

Section 7. Representation by one-third (1/3) of member clubs shall constitute a quorum at any meeting of its Association.

ARTICLE X Tournaments

Section 1. The Board of Directors shall schedule and conduct all tournaments of the Association.

Section 2. To be eligible for participation in CWDGA tournaments, a player must have golf privileges at a CWDGA member club, have amateur status, maintain a current, valid CDGA handicap at that club and be 25 years or older.

Section 3. All participants must comply with such requirements as may be established by the Board of Directors, including handicap limitations and payment of entry fees.

ARTICLE XI Amendments

This constitution may be amended by a two-thirds vote of the member clubs present and voting at a meeting of this Association, provided that written notice of each proposed amendment shall have been sent to the member clubs at least ten (10) days prior to the meeting.